

ACTIVE-DUTY MEMBER EVACUATIONS ENTITLEMENTS

Evacuations are authorized/ordered movement from a specific CONUS or OCONUS area, when authorized/ordered by the Area/District Commander or CG-WMM-3.

Limited Evacuations are authorized/ordered movement from a CONUS residence to the nearest available accommodations when authorized/ordered by the Area/District Commander or CG-WMM-3.

Safe Havens are destinations for temporary relocation to specific localities, areas or as a specific distance radius to which they are traveling at government expense.

Designated Places are locations that evacuated dependents select, not to exceed the cost to the safe haven.

Who is authorized reimbursement?

Active-Duty members ordered to evacuate on TDY orders.

Active-Duty Military Dependents ordered to evacuate will travel under their sponsor's orders. Dependents are authorized travel not to exceed the cost and the daily per diem rate at the safe haven.

What are my travel entitlements?

POC transportation is reimbursed at the TDY mileage rate to your designated place not to exceed the cost to designated safe haven.

Members and dependents over the age of 12 are given per diem and M&IE at the rate of 100% for the first 30 days. On the 31st day, the per diem rate drops to 60% of the full rate.

Dependents under the age of 12 are given per diem and M&IE at the rate of 50% for the first 30 days. On the 31st day, the per diem rate drops to 30% of the full rate. If an evacuation travel claim contains more than one dependent, the lodging "cap" increases by the appropriate percentage. (e.g., dependent over 12 + one dependent under 12 = 150% X lodging locality rate). CONUS tax is paid as a reimbursable expense.

Time Frame: You will only be reimbursed for the time frame authorized by District Command, or when you return to your residence (whichever is earlier). Once a travel claim has been submitted with a mission complete status, this ends eligibility for evacuation allowances even if the evacuation order is still in place.

Local travel allowance of \$25 per day for each family, regardless of the number of

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dependents, is authorized when the dependent has not taken delivery of a POV transported to a designated place or did not drive a POV to the safe haven. No receipt is required for a local travel allowance.

How do I Request Reimbursement?

Members and their dependents travel authorizations and vouchers will be completed in ETS. Members will submit vouchers for themselves and their dependents. [ETS User Guides \(uscg.mil\)](https://uscg.mil)

When should I submit a claim?

ETS claims should be submitted no more than 5 working days from return to PDS location. For long term evacuations, interim claims may be submitted every 15 days but no longer than 30 days.

Can I use my GTCC?

Members on TDY orders may use their own GTCC. Members should never hand off their GTCC to their dependent for use. Expenses are for individuals whose name is imprinted on the face of the GTCC. Authorized dependent transportation expenses shall not be charged to the member's travel card.

Do I have to use the TMC?

Members with a Government Travel Charge Card (GTCC) performing TDY should attempt to use the contracted TMC to make lodging reservations. An exception would be authorized if the TMC is unavailable or government/contracted lodging is available. Dependents under an evacuation order are not required to use the TMC because they don't have a GTCC.
